

Tulsa Legacy Charter School Board Meeting Notes September 15, 2016

All in attendance: Annie Van Hanken, Diane Murphy, Ashli Sims, Jamaal Dyer, Ashley
Phillipsen and Jeremy Rabinowitz

Not in attendance: Steven Dow, Michel Dudley

Meeting called to order at 8:36AM

Adopt Agenda:

Diane Murphy moved

Ashli Sims second

All in favor

August board meeting minutes:

Ashli Sims moved

Diane Murphy second

All in favor

Executive Director Report:

Working with Ops 360 which is based out of New Orleans. They are looking to pilot in Tulsa. Currently the school has a Beta testing partnership. There is a partnership meeting August 26th.

Performance Framework:

During fall enrollment the school was given a 3 out of 5 because of 1 address incorrect in the system. There were several discussions regarding the score, which will remain a 3 out of 5.

Finance Accounting:

The format for the monthly budget report has been changed to one page to simplify it. There was a meeting with Janet Duffy and Jeremy Rabinowitz for guidance and assistance.

Grants completed:

Hille Foundation

GKFF

Inasmuch Foundation

Grants in progress:

Will Smith request sent

Board Committees created and meetings should be set:

Executive meeting – Monthly at Upper Academy the first Wednesday of the month at 8:30AM

Finance meeting – Monthly the Upper Academy or by phone the Monday before the Executive meeting at 11:00AM

Fundraising – Bimonthly, the dates will be set at a later time. Annie Van Hanken will not be apart of the committee

Teaching and Learning meeting – Quarterly and the dates will be decided later

Homework Social Family Night will be at the primary academy on September 21st at 6PM. The first Ubuntu fest will be on September 23 at the Upper School location. This fest happens once a quarter.

Reading Partners:

Launched at the school at this time. There are not a lot of volunteers as expected with the hope of growth. There focus will be 2nd and 3rd grade.

Chief Academic Officer Report:

Currently there at 572 students enrolled at the school. The goal is 580 students. Students are filled from the waitlist. A response to accepting the spot has to be made within 24 hours.

Referrals:

Primary - 2

Upper - 4

Suspensions:

Primary - 1

Upper -3

MAP Testing:

Map testing is happening at both locations. Achieve 3000 was launched this year. Building culture across both campuses. Leadership development is being taught to each classroom. Carlisha Williams speaks with females and Kojo Asamoah Caesar speaks with males.

Personnel Handbook approval:

A fundraising and social media policy has been added. A request has to be submitted to the director for approval before fundraising can be done. There also has to be approval of social media sites for the school.

Jeremy Rabinowitz moved

Jamaal Dyer second

All in favor

TPS Partnership model-

TLCS would partner another school with this model. The benefits would be a cost saving with rent, operations, transportation and maintenances. The school would be viewed, as a member of TPS and the student count would be mingled in with theirs.

The current charter agreement is negotiated every 3 years and the partnerships are a 1-year renewal process. Should the partnership be decided there would not be a lottery or sibling preference. Currently the school receives approximately \$4900 per pupil and it would change to \$3000 per pupil. A letter of interest for the partnership will have to be sent by October 1st. To open an additional facility the application will have to be sent by November 1st.

August Finance Report: The form of the budget is in the approved format of the board. State Aid payments started in August. GKFF approved \$190,000 grant to the school,

which is the largest to this date.

Encumbrances:

Ashley Phillipsen moved to approve.

Diane Murphy second

All in favor

Adjournment:

Ashli Sims moved

Jeremy Rabinowitz second

All in favor