

Tulsa Legacy Charter School Board Meeting Notes
August 25, 2016

All in attendance: Annie Van Hanken, Diane Murphy, Ashli Sims, Jamaal Dyer and
Jeremy Rabinowitz

Not in attendance: Steven Dow, Ashley Phillippsen

Meeting called to order at 4:18pm

Adoption of the agenda:

Diane Murphy moves

Jamaal Dyer 2nds

All in favor

Agenda adopted

June Board Meeting minutes:

Diane Murphy moves

Ashli Sims 2nds

All in favor

June minutes approved

Public Comments:

Kim Siewert introduced herself as the PTA treasurer. Diane Murphy announced she will pay for the teachers to have a PTA membership in order to have 100% participation.

Executive Director Report:

TPS janitorial services have started for the school.

Powerschool has been updated to show the location of the children throughout the day. There will be a meeting to discuss what the partnership model will look like between the district and the school.

There will be a meeting with the accountant to discuss options with the budgeting.

A fundraising policy has been established which prohibits any personal go fund me accounts. Teachers can use donors choose to ask for assistance with classroom projects, etc. All fundraisers have to be sent for approval.

The current grant requests in progress are for the Hille Foundation and Inasmuch Foundation.

Board committees should have monthly meetings. This includes the executive, finance, fundraising and teaching and learning committees.

Board meetings will be on the third Thursday of the month at 8:30am.

There was over 90% participation from our families on back to school night. There was also media coverage of our first day back to school with community leaders cheering for scholars.

There will be a PTA Official Charter Ceremony on September 12th. The goal of the PTA is to raise money for a playground for the primary academy and an outdoor classroom for the upper academy.

Chief Academic Officer Report:

All seats are currently not filled. Some students did not return, however there is a large waitlist.

This year was the schools first Legacy PD. The team was responsive with the vision and mission. They worked on classroom management, culture and team building. Jamila MacArthur reviewed the academic goals for the year listed in the Chief Academic Officer report.

Soon student surveys will be sent to the school that evaluates the teacher and the principal.

Parent & Scholar Handbook:

Updated the handbook and added the comments, concerns and complaints procedures for the school. Also the contact information and discipline policy updated.

Vote for the updated Parent and Scholar Handbook:

Diane Murphy moves

Annie Van Hanken 2nds

All in favor

Handbook approved

Personnel Handbook:

The handbook was updated with information about 403b. Once a social media policy and fundraising policy is added, the handbook can be voted on.

GKFF Line of Credit: \$150,000 Line of Credit assists with operations during the summer months.

Diane Murphy moves

Jeremy Rabinowitz 2nds

All in favor

Murphy Line of Credit: \$150,000 Line of Credit assists with operations during the summer months.

Jeremy Rabinowitz moves

Jamaal Dyer 2nds

Diane Murphy abstains

All in favor

Finance Report:

The school had a carryover of \$76,000. The TPS Performance Framework for the charter lists a desired 7% carryover balance.

Estimate of Needs: created by Jenkins CPA

Diane Murphy moves

Annie Van Hanken 2nds

All in favor

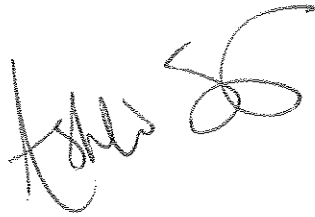
The board reviewed the credit card statement, which shows the list of the fees and charges.

Encumbrance Register:

Diane Murphy moves
Annie Van Hanken 2nds
All in favor

Adjournment:

Annie Van Hanken moves
Diane Murphy 2nds
All in favor
Meeting adjourned

A handwritten signature in black ink, appearing to be "Annie Van Hanken" followed by a stylized flourish.